**Saint Anne and Saint Jude Parish Pastoral Council**

**Minutes of the Council Meeting April 24, 2018 @ 7:00pm**

**Members Present:**

Fr. Giovannie Nunez- Parish Administrator, Deacon Rufino, Valerie Williams, Andrew Williams, David Marcella, Joey Duggan, Dr. Mark Crabbe, and Dee Reiter.

**Members Absent:**

Harvin Bullock, Jan Neuner, Chris Hilditch and Paul Dunlap.

Fr. Gio opened the meeting with the Lord’s Prayer.

The minutes from the March 2018 meeting were reviewed, discussed and approved.

**Committee Reports:**

**Building and Grounds Committee:**

* There is still a need for someone to take over the grounds. Even though there have been requests for volunteers in the bulletin, no one has called or stepped forward. Suggestions were made about creating a culture of volunteerism in the parish, having a Time, Talent and Treasure weekend, and/or having a bulletin board listing areas that need volunteers. The bulletin announcement has been reworded for grounds volunteers.
* An adopt-a-spot was suggested. Different families or organizations can adopt different areas around the St Anne and St. Jude sites to spruce up and take ownership for taking care of that particular area. There was also discussion about putting up signs in the designated spaces showing the family or organization taking care of area.
* Two days were set up to help with the spreading of chips at the St. Anne’s site, the first workday day a few volunteers came and on the second workday day, there was no volunteers from the church but a group from Shaw AFB helped.
* There is a bid from Luna Lawncare to take care of the lawn maintenance at St. Anne’s site. The cost is $130.00 each time. They have already completed maintenance twice around the Church and school. It was stated that $130.00 is a reasonable cost. There will need to be volunteers or the parish will need to pay.
* The St. Jude site is also in need for a volunteer. Bill Todt has done the job for years but he would like to turn this responsibility over to someone else. It was suggested that the Knights of Peter Claver may be interested in taking over this responsibility. Valerie is attempting to get Mr. Esperson and Mr. Todt together for this transition.
* There is a hole in the sprinkler system line at St. Lawrence Cemetery that needs to be fixed before the sprinkler system can be turned on. Nicole will try to find a person who can fix this problem quickly.
* David would like to get some quotes for pest control around the church and school.

**Old Business:**

**Stewardship Committee:** The first meeting will be on May 13, 2018.

**Faith Formation:**

* Confirmation was held at St. Anne’s on April 20th. Everything went very well. First Communion will be on May 19, 2018.
* Vacation Bible School will be held the first week in August. It will be Tuesday, Wednesday and Thursday evening.
* There has been discussion about having CCD on Wednesday evenings but there may be problem having teachers available at this time and possible problems with participation of students due to many other activities.
* Things are getting better. There seems to be more unity in regards to the 521 building and more community based activities in the parish.

**New Parish Secretary for St. Anne and St. Jude**:

* Tina Couture has started working. She is catching on very fast and fitting in very well.
* All offices are now located at the St. Anne site.

The Ladies of Peter Claver have had one applicant for their college scholarship they offer.

**521 Committee:**

* The Steering and Building Committees met on April 10 at the St. Jude site.
* The site plans and schematic drawings were reviewed. The next step in the process will be interviewing and hiring and an architect.
* There is a meeting scheduled on May 8 to meet with Montgomery Architects at the St. Jude library.
* If everyone on the committee unanimously agrees to hire Montgomery Architects, then the firm will be hired. If there is not a unanimous agreement, then at least two more architects will need to be interviewed.
* A new contract with Montgomery Architects may be necessary if they are to be hired. (Their firm was previously hired when the initial drawing were completed many years ago)
* Once the architect is hired, newly updated plans and colored drawings will be completed and presented at a Town Hall Meeting and also will be displayed in the back of the Churches.
* After the Town Hall meeting, the plans will be presented to the Diocese BRAC for approval.
* The next phase after the BRAC approval will be Design Development. It was noted that this would be at least a year-long process with the architect and design.
* A fund raising strategy would begin soon with Mark Mossell leading the fundraising committee.
* There was discussion about completing the fundraising during the Charleston Diocese Bicentennial Capital Campaign. There possibly may be a discount for the parish if the fundraisers held concurrently. Fr. Gio will need to speak with Vann Mitchell regarding this matter.
* It is important to keep the parishioners informed about the 521 building. Much of the information is going under the updates on the St. Anne and St. Jude website. It is also under the messages on the parish app. A sign is being made to put on the property. There will be town hall meetings to keep parishioners informed as well as schematics in the back of the churches. Announcements will be put in the bulletin.
* Fr. Gio recommended getting someone to update the website regularly.

**Parish Pastoral Plan:**

* There is a need to develop a profile for our parish with a 3-5 vision. Who we are, what we are and what our future is and put this in a document.
* The two mission statements need to be blended to come up with one mission statement for the St. Anne and St. Jude Parish showing we are united as one community. The Eucharist should be at the center of this Pastoral Plan.
* Using St. Jude’s 75th Anniversary booklet and St. Anne’s 100th Anniversary booklet would be a good starting point. A committee needs to be created to complete this. It would be good to one person appointed from each committee and organization in the parish to be on the Pastoral Planning committee. Surveys for the parishioners to complete was also suggested. Dr. Crabbe has a lot of information regarding the history of the church.

**New Business:**

* There will be an installation of Lectors on April 28-29th at all Masses.
* There will be an installation of Eucharistic Ministers on May 5-6th at all Masses.
* There will be a meeting for Music Ministry on May 17th for all musicians and choir members. (Possible date with Fr. Gio’s approval)
* There will be Usher training on May 18th at 6:00pm at the St. Jude library (possible date with Fr. Gio’s approval). Deacon Rufino will be training new and current ushers about their responsibilities to include, ushering, collections, security, first responders, and securing the building. Joey Duggan and Paul Krouse will be teaching the basic First Responder information. There is a need for young ushers especially in regards to security and first responding.
* Deacon Rufino’s class at St. Francis Xavier is completing a project about Eucharistic miracles. These will be on exhibit at the St. Jude Parish Hall May 25- June 4 (Corpus Christi)
* Ordination for Deacon Rufino will be June 22 in Goose Creek.
* Fr. Gio will be going to Rome in July to give the proposals from the meeting held in the Philippines in April.
* Christian Charities Building – David took care of the safety write ups. The Christian Charities Board wants the parish to cover half of the costs for the repairs on the roof but the lease states that Christian Charities is responsible for the maintenance for the building. David suggested that the lease needs to be read and possibly an updated lease completed.
* An email reminder needs to go out to the parish council members one week before the upcoming Parish Council meeting. It should enclose the notes and the date. Contact Nikki about securing the room and putting it in the bulletin. (Tess will take care of this.)Valerie and Fr. Gio will take care of the agenda for the upcoming meetings.
* Fr. Gio mentioned he would really like to have the Churches open for anyone to walk in for prayer. Unfortunately, due to security concerns this isn’t feasible at this time. There was discussion about having a camera and buzzer to let people get in.
* David Wood has donated bells for each Church site.
* There is a need to have the volunteers recognized. This needs to be done separately from the parish picnic. Possibly a banquet/dinner showing appreciation for all of the volunteers.

Deacon Rufino closed the meeting with a prayer and Hail Mary.